



**DEPARTMENT OF THE AIR FORCE
502D AIR BASE WING
JOINT BASE SAN ANTONIO**



3 March 2023

MEMORANDUM FOR JOINT BASE SAN ANTONIO

FROM: 902 CES/CC
1651 Fifth Street West, Hangar 62
JBSA-Randolph TX 78150

SUBJECT: Fire Extinguisher Purchase and Maintenance

1. Joint Base San Antonio (JBSA) organizations are responsible to purchase and maintain portable fire extinguishers in accordance with DAFMAN 91-203, *Air Force Consolidated Occupational Safety Instruction*, paragraph 6.2.6.4. Facility managers and using organizations shall budget for purchase and maintenance of fire extinguishers.
2. Fire extinguishers shall be inspected and examined at frequencies specified by the National Fire Protection Association (NFPA) 10, *Standard for Portable Fire Extinguishers*. Fire extinguishers require the following inspections and maintenance.

SERVICE	REFERENCE	RESPONSIBILITY
Monthly Inspection	NFPA 10, Paragraph 7.2.1.2	Organization
Annual External Inspection	NFPA 10, Paragraph 7.3.2	Organization / Fire Inspector
Six Year Internal Examination	NFPA 10, Paragraph 7.3.6	Organization / Contractor
Hydrostatic Testing	NFPA 10, Table 8.3.1	Organization / Contractor

3. Visual Inspection. Managers and supervisors at all levels ensure a visual inspection is performed and documented monthly for all fire extinguishers under their control. All employees are responsible for fire extinguishers in their work areas. Extinguishers with discrepancies shall be removed from service until repaired and should be replaced with a fire extinguisher suitable for the type of hazard being protected and shall be of at least equal rating. FES Flights shall be notified of any fire extinguisher discharge, accidental or intentional.
4. Monthly fire extinguisher inspections will be annotated by the organization on the provided fillable inspection form (excel spreadsheet). Fire Inspectors will review these spreadsheets during the annual fire prevention inspection (to include maintenance reports). Annual fire extinguisher visual inspections will be performed by both organization and fire inspector and annotated by fire inspector in FES-IMS.
5. JBSA Fire Emergency Services is committed to providing first class customer service to your organization's fire extinguisher management program. If there are questions regarding fire extinguishers, please contact your local fire prevention office at the numbers below or by email to Darrin Tannert, Assistant Fire Chief of Fire Prevention Division, at darrin.tannert.1@us.af.mil.

JBSA-Ft Sam Houston Fire Prevention (210) 221-2772
JBSA-Lackland Fire Prevention (210) 671-2921
JBSA-Randolph Fire Prevention (210) 652-6915

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